

## STORMWATER MANAGEMENT COORDINATOR

**GRADE 37**

*FLSA Status: Exempt*

### **GENERAL DEFINITION OF WORK:**

Provides technical expertise in the area of stormwater programs, including program design and implementation, and facility design, evaluation, construction and inspection. Provides technical assistance to citizens, property owners, land developers, design professionals, County staff and others related to Stormwater management and adequate drainage issues in addition to providing technical assistance for the Stormwater Management Program, Bond Program, Erosion and Sediment Control Program, Street Acceptance Program, Floodplain Program, Wetland Mitigation Bank Program, Environmental Program and Land Disturbing and Permitting Program.

### **ESSENTIAL FUNCTIONS/TYPICAL TASKS:**

**Inspecting structures for compliance with building codes and ordinances; coordinating work with County Administrator and department directors; maintaining records and files; preparing reports; testifying in Court.**

(These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

- Reviews land disturbing and development plans for compliance with adequate channel, stormwater management and other environmental and engineering aspects of the County's Design Standards Manual, Subdivision Ordinance and Zoning Ordinance.
- Conducts site visits/inspections and generates follow-up recommendations on issues related to complex development projects and drainage investigations.
- Provides technical assistance to citizens, property owners, land developers, design professionals, County staff and others related to stormwater management and adequate drainage issues.
- Reviews stormwater management as-built plans and conducts site reviews for conformance with design plans and the function adequacy of facilities and systems.
- Provides technical assistance for the Stormwater Management Program, Bond Program, Erosion and Sediment Control Program, Street Acceptance Program, Floodplain Program, Wetland Mitigation Bank Program, Environmental Program and Land Disturbing and Permitting Program.
- Monitors emerging stormwater management program regulations from the State, in response to the EPA – invoked Chesapeake Bay TMDL.
- Formulates program approaches and technical requirements for the implementation of program requirements.
- Performs related tasks as required.

### **KNOWLEDGE, SKILLS AND ABILITIES:**

Thorough knowledge of current principles and practices of stormwater management, low impact development techniques and related environmental and engineering areas. General knowledge of related design, construction and maintenance of such practices, as well as land and engineering survey systems, methods and techniques. Excellent written and oral communication skills; ability to establish and maintain effective working relationships with associates, contractors, government officials and the general public.

### **EDUCATION AND EXPERIENCE:**

Any combination of education and experience to graduation from an accredited college or university with major course work in civil engineering, environmental sciences or related field, and experience in the design and/or review of stormwater management facilities required. Local government experience desirable.

### **PHYSICAL REQUIREMENTS:**

This is sedentary work requiring the exertion of up to 10 pounds of force occasionally, and a negligible amount of force frequently or constantly to move objects; work requires standing, and walking; vocal communication is required for expressing or exchanging ideas by means of the spoken word; hearing is required to perceive information at normal spoken word levels; visual acuity is required for depth perception, preparing and analyzing written or computer data, visual inspection involving small defects and/or small parts, use of measuring devices, operation of motor vehicles or equipment, determining the accuracy and thoroughness of work, and observing general surroundings and activities; the worker is not subject to adverse environmental conditions.

### **SPECIAL REQUIREMENTS:**

Possession of an appropriate driver's license valid in the Commonwealth of Virginia.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential tasks.